

# FOLK ALLIANCE INTERNATIONAL

November 13, 2018

To Whom it May Concern:

This letter serves as recognition that the bearer is attending the 31st annual Folk Alliance International conference February 13-17, 2019, as an unpaid industry delegate.

Conference Dates: **February 13-17, 2019**  
Location: **Fairmont The Queen Elizabeth Hotel  
900 Rene Levesque Blvd. W,  
Montréal, Québec, Canada H3B 4A5**

The conference is a networking, professional development, and showcase event that for artists, agents, managers, labels, presenters and music industry representatives. It is not a public event.

The schedule-at-a-glance is available online at <https://folkconference.org/schedule-at-a-glance>.

Artists are not remunerated for industry performances. All delegates are required to be registered to attend the conference and are responsible for their own flights, meals, and accommodation expenses.

The Folk Alliance International Conference is the world's largest gathering of the Folk music industry and community, attended by over 2800 delegates from 35 countries, including agents, managers, radio DJs, publishers, publicists, and media, as well as festival and concert presenters. (crossing a diverse array of genres including Appalachian, Americana, Blues, Bluegrass, Celtic, Cajun, Indigenous, Latin, Global Roots, Traditional, and Singer- Songwriter).

The Immigration, Refugees and Citizenship Canada Special Event Code for this event is: **19FOLK**. Should you [require a visa](#) to visit Canada, contact at your earliest convenience the [visa office](#) responsible for your place of residence to obtain information and to submit an application. Participants are encouraged to apply approximately 12 weeks in advance of their departure date to ensure they receive the visa in time. Please include a copy of this letter along with all other required documentation with your visa application. Detailed information on travel to Canada, including visa information, can be found on the Citizenship and Immigration Canada Web site at <http://www.cic.gc.ca/english/visit/index.asp>.

Depending on your nationality, you may be required to give your biometrics:

- Starting July 31, 2018, the biometric requirement became mandatory for nationals of Europe, Middle East and Africa, and
- Starting December 31, 2018, the biometric requirement becomes mandatory for nationals of Asia, Asia Pacific and the Americas.

For additional information on whether or not you require a biometric, please refer to [fast facts about Biometrics](#).

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TEL: 816-221-FOLK (3655) • FAX: 816-221-3658 • [fai@folk.org](mailto:fai@folk.org) • [www.folk.org](http://www.folk.org)  
Folk Alliance International is a registered 501(c)3 ~ (#56-1698333)

As of November 10, 2016, visa-exempt foreign nationals are expected to have an [Electronic Travel Authorization](#) (eTA) to fly to or transit through Canada. [Exceptions](#) include U.S. citizens, and travelers with a valid Canadian visa. Canadian citizens, including dual citizens, and Canadian permanent residents are not eligible to apply for an eTA.

If you have any questions on the importation of goods related to your event please contact the [International Events and Conventions Services Program](#) (IECSP) at the [Canada Border Services Agency](#) (CBSA).

Folk Alliance International (FAI) is a registered not-for-profit 501(c)3 membership organization with over 3,000 members worldwide. Folk Alliance International's mission is to serve, strengthen, and engage the global folk music community through preservation, presentation, and promotion.

Thank you,

A handwritten signature in black ink, appearing to read 'Aengus Finnan', with a long horizontal flourish extending to the right.

Aengus Finnan  
Executive Director  
[director@folk.org](mailto:director@folk.org)